

Schofield PTO

Meeting Agenda
Friday, June 11th
Schofield Library

Opening Remarks

Laura Foody

Laura Foody opened the meeting at 9:55 a.m.

President's Report

Val Buller, Laura Foody

The PTO meeting schedule has not been determined for the 2010-2011 school year.

Principal's Report

David Wilkins

Classroom Usage

Since the number of classrooms for the 2010-2011 school year has decreased from 19 to 17, one of the available rooms will be used by the Wellesley Community Children's Center for their afternoon kindergarten program. Many parents utilize this program for Kindergartener's who do not have stay days.

Temple Construction Update

Construction is well underway. During the planning phase, the Temple and Schofield worked cooperatively to plan efficiently as neighbors. The Temple will need to use Schofield's parking for special events and services and in exchange for use of the parking, the Temple will increase the size of the driveway behind the gym, install lighting down our extremely dark driveway and provide some landscaping. The construction will replace the Temple's current playground area with a parking area and a walkway between Schofield and the parking area. Schofield will be able to use that parking area when overflow parking for Schofield events is required. Some work will begin this summer.

Summer maintenance plan for classrooms in the back of the building.

A great deal of information has been obtained over the last year regarding the air quality in the classrooms along the back of the school. Historically, those classrooms have been closed tight during the summer months, which has resulted in an environment conducive to the development of mold. A summer maintenance plan has been developed to keep the air circulating in those classroom. The following steps will be included in the plan:

- Dehumidifiers will be installed and maintained in the classrooms along the back of the school.
- Classrooms will be kept open.
- Fans on the roof have been checked and updated.
- An engineering study will be conducted during the summer to evaluate the moisture problem in the back of the school. The report on the study will include a plan to resolve problems identified in the study.

Although the time effort required addressing maintenance and air quality concerns within the building has been extensive and intensive, the outcome has been the creation of a positive and proactive relationship between Wellesley's Facilities Department, the WPS administration and the Schofield community of staff and parents. Many of the results of these efforts will also be implemented in other Wellesley schools.

Elections

Laura Foody

Laura Foody presented the slate for the PTO positions for next year.

CO-Presidents – Lana Bornstein, Laura Foody

Vice President – Cecilia Brooks

Treasurer – Delissa Prideaux, Gail Sullivan

Secretary – Lisa Hicks

A motion was moved to approve the slate for the PTO board for the 2010-2011 school year, the motion was approved.

Summer Budget

Delissa Prideaux

Delissa Prideaux reported that the PTO currently has \$109,000 in cash, well above a projected \$86,000. The PTO expects to have \$98,000 at the end of June after all pending expenses are submitted.

During the summer, a variety of expenses are expected which will provide an estimated balance of \$92,000 at the end of September. Expenses will include:

- Teacher and Principal discretionary funds,
- Constant Contact will provide better tools for formatting emails,
- Schofield directory costs,
- Room parent mailing,
- Previously approved expenses for improving security and gym curtains,
- WEF Spelling Bee entrance fees,
- School Picnic expenses.

A motion was moved to approve the 2010 Summer Budget, the motion was approved.

This year, Box Tops raised money for a new rug for the library. Facilities will not be able to install the rug this summer, so the rug will not be purchased and the funds will be transferred to the 2010-2011 budget.

Committee Reports

Road Race

Kathleen Baum

Kathleen Baum, chair of the Road Race, thanked everyone for making the 2010 Road Race a huge success. Even though the weather forecast was threatening, there were 100 runners registered for the 5K on Friday night. The event, which included the 1K and 5K races, silent auction, games and activities, net an overwhelming \$17,000. All proceeds support the Schofield PTO.

Meeting adjourned at 10:35 a.m.

Respectfully submitted,

Cindy Worrall
PTO, Secretary

2010-11 Volunteer Opportunities

CO-Vice President

Courtyard/grounds – Someone to assist Betsy Kamio.

Road Race – CO-Chair to shadow Kathleen Baum who will be moving on in 2012.

Shopper's Corner - 2 volunteers needed for 2010-2011 and 4 for 2011-2012.

Committee 21 Representative

Publicity – Wendy Schoenfeld volunteered at the meeting.

POPS Representative

Room Parents

To find out more about these positions, please visit <http://schofieldpto.org/committees.aspx>